

**SMT. M.J. GAJERA B.ED. MAHILA COLLEGE, AMRELI**

**ACADEMIC YEAR: 2019-20**

**IQAC MEETING**

**Venue:** Principal's office

**Date:** 05/06/2019

The action taken report by the internal quality assurance cell (IQAC) as suggested by the IQAC coordinator and other administrative, principal and other committee members suggestions were implemented and appropriate action were taken as recommended in the meeting held.

**Members present:**

1. Mrs. Dudharejiya Sarojben (Chairperson)
2. Mr. Bhandral Chandan (Coordinator)
3. Mr. Pathak Praful (Professor)
4. Mr. Pandya Rudresh (Proffessor)
5. Mr. Mansukhbhai Dhanani (Managing Director)
6. Mr. Ankur Antala (Senior administrative staff)

**Agenda:**

1. Feedback and Review of actions taken after previous meeting.
2. Up gradation of library services.
3. Strengthening training & placement Cell.
4. To discuss the curricular and extension activities in the coming session.

**Action Taken:**

1. Brief discussion about Curricular and extension Activities for the coming session was discussed and appropriate changes implemented.
2. Minutes of previous Meeting was read & passed and feed back for "work done" has been discussed.
3. The library will be updated with e-books.
4. It was decided to strength the placement Cell through Career Oriented training to the students.

The meeting ended with thanks.

Mrs. Dudharejiya Sarojben

Principal

Principal / Director  
Smt. M. J. Gajera B.Ed.  
Mahila College Amreli.

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Date: 05/01/2020

The action taken report by the internal quality assurance cell (IQAC) as suggested by the IQAC coordinator and other administrative, principal and other committee members suggestions were implemented and appropriate action were taken as recommended in the meeting held.

### Members present:

1. Mrs. Dudharejiya Sarojben (Chairperson)
2. Mr. Bhandral Chandan (Coordinator)
3. Mr. Pathak Praful (Professor)
4. Mr. Pandya Rudresh (Professor)
5. Mr. Mansukhbhai Dhanani (Managing Director)
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### Agenda:

1. Faculty development program.
2. Community activities.
3. Grievance and Redressal cell.

### Action Taken:

1. IQAC coordinator emphasize on faculty to attend more faculty development program arranged within campus as well as outside.
2. Events and international Yoga day celebrated to create awareness about health and happiness.
3. Implementing guild lines as well as sort out any grievance or issues faced by students.

The meeting ended with thanks.

Mrs. Dudharejiya Sarojben

Principal

Principal / Director  
Smt. M. J. Gajera B.Ed.  
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